



Financial Workshop for Water/Wastewater Utility Clerks, City Council and Board Members
August 23, 2022
USDA Rural Development
688 S. State Hwy B
Springfield, MO
(Exit 70 off of Interstate 44)



This no cost training is Presented by Midwest Assistance Program

AGENDA

- 09:00 AM – 09:15 AM Introductions, Training Overview Pre-Test
- 09:15 AM – 10:15 AM Board Responsibilities Internal and general controls
- 10:15 AM – 10:30 AM Break
- 10:30 AM – 11:00 AM Clerk Responsibilities

- 11:00 AM – 12:00 PM When and How to Raise Utility Rates
- 12:00 PM – 01:00 PM Lunch, on your own
- 01:00 PM – 01:30 PM Conducting Legal Meetings Sunshine law and Roberts Rules of Order

- 01:30 PM – 02:30 PM ERP VA
- 02:30 PM – 02:45 PM Break
- 02:45 PM – 04:00 PM USDA RD End of Year Reporting, Questions, Post-Test, Evaluations.



Thank you to the following for participating in the training:

USDA RD