



Financial Workshop for Water/Wastewater Utility Clerks, City Council and Board Members
September 6, 2022

Twin Pines Conservation Education Center
20086 Hwy 60
Winona, MO

(From the junction of Highways 19 (north)/60 in Winona, take Highway 60 east 1.30 miles.)



This no cost training is Presented by Midwest Assistance Program

AGENDA

- 09:00 AM – 09:15 AM Introductions, Training Overview Pre-Test
- 09:15 AM – 10:15 AM Board Responsibilities Internal and general controls
- 10:15 AM – 10:30 AM Break
- 10:30 AM – 11:00 AM Clerk Responsibilities
- 11:00 AM – 12:00 PM When and How to Raise Utility Rates
- 12:00 PM – 01:00 PM Lunch, on your own
- 01:00 PM – 01:30 PM Conducting Legal Meetings Sunshine law and Roberts Rules of Order
- 01:30 PM – 02:30 PM ERP VA
- 02:30 PM – 02:45 PM Break
- 02:45 PM – 04:00 PM USDA RD End of Year Reporting, Questions, Post-Test, Evaluations.



Thank you to the following for participating in the training:

Twin Pines Conservation and Education Center, Winona Missouri